



Henderson County Public Library Educator Card Policy

As a professional courtesy, any educator who teaches in Henderson County or who is a resident of Henderson County and teaches outside of the county may request an Educator Card. This card will allow an extended borrowing period for items to be used for the benefit of students in their educational journey.

All preschool, K-12 public and private teachers, daycare instructors, religious instructors, and post-secondary faculty members who either teach in Henderson County or reside in Henderson County and teach outside of the county are eligible. Homeschool parents and guardians must show proof of Henderson County residency and proof that they are homeschooling.

Identification and verification of teaching status is required. Educators must show a school-issued ID card for the current school year and homeschool parents must show a copy of the letter to the superintendent stating their intent to homeschool for the current school year. Religious instructors must show a letter from their church or religious organization.

Privileges granted to Educator Card holders:

Material Type	Loan Period	Quantity
Book	30 Days	30
Book on CD	30 Days	7
Music CD	30 Days	7
DVD	14 Days	7

- All Educator Cards expire one year from the date of issuance and must be renewed annually.
- An Educator Card is for an educator's professional use only and may not be used for personal adult items.
- The Educator Card is to be used for classroom related material only. No current fiction, best sellers, or entertainment DVDs will be circulated on this card unless it can be demonstrated to the staff that the item is pertinent to a course of study.
- Failure to return items checked out on this card may result in the suspension of the Educator Card and may affect borrowing privileges on the individual's personal library card.

Adopted by the Henderson County Public Library Board of Trustees: August 14, 2014

Revised October 8, 2015

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