

**HENDERSON COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
THURSDAY, FEBRUARY 8, 2024**

CALL TO ORDER: 8:01 AM.

ROLL CALL: Present- Eric Hoey, Nibby Priest, Arlene Alexander and Tiffany Sights via Zoom. Absent- Elizabeth Quick. Also, Present-Shannon Sandefur, Library Director; Tammy DeKemper, FIN/HR Mgr.; Chris Hopgood, Library Attorney.

8:02 Elizabeth Quick entered the meeting

PUBLIC COMMENT: None

APPROVAL OF MINUTES: JANUARY 2024, REGULAR MEETING: The January 2024 Board Meeting minutes were e-mailed to the Trustees before the meeting.

- Nibby Priest made a motion to accept the January 2024 Regular Meeting minutes. Second, Elizabeth Quick. All aye.

PRESENTATION OF THE FINANCIAL REPORT AND ITEMIZED EXPENDITURES: JANUARY 2024: The Financial Report/Itemized Expenditures were e-mailed to the Trustees before the meeting. Tammy DeKemper presented the report.

- Nibby Priest made a motion to file the January 2024 financial report/itemized expenditures for audit. Second, Arlene Alexander. All aye.

DIRECTOR'S REPORT/STATISTICAL REPORT-Shannon informed the Board of the various meetings that she had over the month. She informed them about the Marketing Plan "Beyond the Books" that the library was going to be implementing. She shared that she was going to be reviewing policies such as the Bookmobile Policy, Computer Lab Policy, Credit/Debit Card Policy, and the Donation Policy. She would inform them of any changes that need to be made. The library renewed the 2 Independence Bank CDs at 11 months at 5%. She reviewed the statistical report pointing out that the increase in online stats is replacing the decrease in circulation stats. Overall, other stats were up.

8:12 Chris Hopgood left the meeting.

PRESERVATION STATION USE AGREEMENT: The Preservation Station in genealogy is ready to be used. There is an agreement laying out the guidelines for use of equipment in the Preservation Station for the patron to sign.

- Elizabeth Quick made a motion to accept the HCPL Preservation Station Use Agreement as written. Second, Tiffany Sights. All aye.

QUOTES TO REFRAME BIRDS OF AMERICA PRINTS: The library obtained 3 quotes to reframe 11 Birds of America Prints.

1. Bippus Frames- Framing of Audubon with museum glass 762.40. Delivery and installation 90/hr.
2. Innman's Picture Framing-11 @ 10323.72
3. Wellington-Gold conservation matt 250.00and museum glass 550.00


After discussion, and realizing the value of the prints, they want to table this and view the condition of the prints. They would like Glenn Riggs, Genealogy/Local History Manager, and possibly the curator for Audubon Park Museum to attend next month's meeting. Will continue discussion then.

ADJOURNMENT: 8:29 AM

- Elizabeth Quick made a motion to adjourn. Second, Nibby Priest. All aye.


The next regular meeting of the Board of Trustees is Thursday, March 14, 2024.

Minutes recorded by Tammy DeKemper.



President

Secretary



Director

The Henderson County Public Library provides access to information and opportunities to pursue lifelong learning, economic and cultural enrichment, and recreational enjoyment.