

**HENDERSON COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
THURSDAY, OCTOBER 12, 2023**

CALL TO ORDER: 8:00 AM.

ROLL CALL: Present- Eric Hoey, Arlene Alexander, Tiffany Sights, Elizabeth Quick and Nibby Priest. Also Present-Shannon Sandefur, Library Director; Chris Hopgood, Library Attorney; Mac Neel, ATA Auditor.

PUBLIC COMMENT: None

MAC NEEL- AUDITOR'S REPORT: He reviewed the audit for FY 22-23. Overall, the library is in good financial standing.

- Nibby Priest made a motion to accept the audit as presented. Second, Tiffany Sights. All aye.

Mac Exits the Meeting

APPROVAL OF MINUTES: SEPTEMBER 2023, REGULAR MEETING: The September 2023 Board Meeting minutes were e-mailed to the Trustees before the meeting.

- Nibby Priest made a motion to accept the September 2023 Regular Meeting minutes. Second, Elizabeth Quick. All aye.

PRESENTATION OF THE FINANCIAL REPORT AND ITEMIZED EXPENDITURES: SEPTEMBER 2023: The Financial Report/Itemized Expenditures was e-mailed to the Trustees before the meeting. Shannon Sandefur presented the report.

- Nibby Priest made a motion to file the September 2023 financial report/itemized expenditures for audit. Second, Tiffany Sights. All aye.

DIRECTOR'S REPORT/STATISTICAL REPORT-Shannon informed the Board of the various meetings that she had over the month. She pointed out that we will have new software (Library Market) for the events calendar and meeting room reservations. The Friends event Read between the Wines is sold out. She reviewed the statistical report pointing out that circulation stats are little lower and will be working on increasing this, but all other stats were up overall.

QUARTERLY STRATEGIC PLAN REPORT: This report covers the first quarter of our fiscal year. Shannon reported on the goals and progress that has been made for year 2 of the strategic plan.

2024 CLOSINGS: List of holidays and proposed closings for the library in 2024.

- Nibby Priest made a motion to accept proposed closings for 2024. Second, Arlene Alexander. All aye.

BANK RESOLUTION: This is to remove Susie Thurman as a signer on the bank account.


- Elizabeth Quick made the motion to accept the bank resolution as written. Second, Tiffany Sights. All aye.

ADJOURNMENT: 8:40 AM

- Elizabeth Quick made a motion to adjourn. Second, Tiffany Sights. All aye.

The next regular meeting of the Board of Trustees is Thursday, November 9, 2023.


Minutes recorded by Arlene Alexander.



President



Secretary



Director

The Henderson County Public Library provides access to information and opportunities to pursue lifelong learning, economic and cultural enrichment, and recreational enjoyment.